



## ADVERTISEMENT OF A VACANT POST – EXTERNAL

The Sedibeng District Municipality with its seat in Vereeniging invites candidates to apply for the following performance-based posts.

### CLUSTER: OFFICE OF THE MUNICIPAL MANAGER

<b>CLUSTER POSITION</b>	<b>COMMUNITY SERVICES</b>
	<b>EXECUTIVE DIRECTOR: COMMUNITY SERVICES (1 PERMANENT POST)</b>
<b>TOTAL REMUNERATION PACKAGE</b>	Minimum R1 016,855 (p.a) – Midpoint R1, 158,646 (p.a) – Maximum R1,315,065 (p.a) in line with Government Notice No 351 on Total Remuneration Package (TRP) payable to Senior Managers directly accountable to Municipal Manager.
<b>REQUIREMENTS</b>	A Degree (NQF Level 7) in Social Science/Public Administration/Law or equivalent, from a recognized tertiary institution. Minimum of 7 years' experience in the Local Government Administration in the Community Services field at senior and middle management levels, of which at least 2 years must have been senior management level. Registration with the South African Council for Social Service Professionals or similar recognized relevant professional body will be an advantage. Proven successful institutional transformation within the Municipal and public or private sector. Good understanding of performance management system applicable to Local Government. Understanding of Municipal Legislative Framework including, Municipal Systems Act, MFMA, Municipal Structures Act, and other related legislation. Certificate in Municipal Finance Management Programme (MFMP) or certificate Programme in Municipal Development (CPMD) in line with Minimum Regulation 493 of 15 June 2007 as published in Government Gazette 29967 of 15 June 2007 will be an advantage.
<b>PERFORMANCE AREAS</b>	Provide strategic leadership in the Community Services Department. Good knowledge of community services functional areas, namely, health service management, public safety. Oversee, review and development community services related policies. Give input towards preparation of the IDP and SDBIP. Compilation, implementation, monitoring and reporting on departmental budget.
<b>KNOWLEDGE AND ATTRIBUTES</b>	Strategic leadership and management. Strategic financial management. Good governance and ethics and values. A high level of written and verbal communication skills. A high level of emotional intelligence. Proven ability to communicate and negotiate in all spheres and levels of government. Ability to meet deadlines. Attention to detail. Ability to work under pressure. Proven ability to provide strategic and innovative leadership. Strategic thinking and analysis

<b>CLUSTER</b>	<b>FINANCE</b>
<b>POSITION</b>	<b>CHIEF FINANCIAL OFFICER (1 PERMANENT POST)</b>
<b>TOTAL REMUNERATION PACKAGE</b>	Minimum R1 016,855 (p.a) – Midpoint R1, 158,646 (p.a) – Maximum R1,315,065 (p.a) in line with Government Notice No 351 on Total Remuneration Package (TRP) payable to Senior Managers directly accountable to Municipal Manager.
<b>REQUIREMENTS</b>	Relevant degree (NQF Level 7) in Finance/Economics/Accounting from a recognized tertiary institution or qualified Chattered Accountant •Minimum of 7 years experience at senior and middle management levels in a financial environment, of which at least 2 years must have been at senior management level •Proven track of managing financial management services •Good understanding of performance management systems applicable to local government •Extensive and practical knowledge of local government • •Understanding of Municipal Legislative Framework including Municipal System Act, MFMP, Municipal structures Act, and other related legislation •Certificate in Municipal Finance Management Programme (MFMP) or Certificate Programme in Municipal Development (CPMD) in line with Minimum Regulation 493 of 15 June 2007 as published in government gazette 29967 of 15 June 2007 will be an advantage.
<b>PERFORMANCE AREAS</b>	Provide strategic leadership for all functional areas in the financial department. Ensure the Municipality complies with all legislation pertaining to financial management. Advise the Accounting Officer on the exercise of powers and duties assigned to him/her in terms of the MFMA Perform duties such as budgeting, accounting, analysis, financial reporting, cash and debt management and any other duties as may be delegated by Accounting Officer in terms of MFMA. Develop and implement programmes and strategies to ensure effective and substantial performance and municipal viability. Monitor financial risks and implement an anti-fraud and anti-corruption strategy in support of the Risk Management Unit programs. Oversee the review and development of financial management related policies. Give inputs towards preparation of IDP and SDBIP Compile relevant reports as required by financial management legislation. Responsible for ensuring compliance with corporate governance principles within the Financial Services Department.
<b>KNOWLEDGE AND ATTRIBUTES</b>	Strategic leadership and management Strategic financial management Good governance and ethics and values. High level of written and verbal communication skills. High level of emotional intelligence. Proven ability to communicate and negotiate in all spheres and levels of government. Ability to meet deadlines. Attention to detail. Ability to work under pressure. Proven ability to provide strategic and innovative leadership. Strategic thinking and analysis

<b>CLUSTER</b>	<b>TRANSPORT, INFRASTRUCTURE AND ENVIRONMENT</b>
<b>POSITION</b>	<b>EXECUTIVE DIRECTOR TRANSPORT, INFRASTRUCTURE AND ENVIRONMENT (1 PERMANENT POST)</b>
<b>TOTAL REMUNERATION PACKAGE</b>	<b>Minimum R1 016,855 (p.a) – Midpoint R1, 158,646 (p.a) – Maximum R1,315,065 (p.a)</b> in line with Government Notice No 351 on Total Remuneration Package (TRP) payable to Senior Managers directly accountable to Municipal Manager.
<b>REQUIREMENTS++</b>	A degree (NQF Level 7) in Engineering science or B.Tech: Engineering or equivalent from a recognized tertiary institution •Registration with the Engineering Council of South Africa as Pr Eng. or Pr Tech Eng, in terms of the Engineering Professions Act •Minimum of 5 years' experience in the Local Government And Infrastructure Services Environment at senior and middle management levels, of which at least 2 years must have been at senior management level •3-4 years must be at professional/management level engineering management experience ••Proven track record of managing functions relating to Corporate Support Services •Extensive and practical knowledge of local government •Good understanding of performance management systems applicable to local government •Understanding of Municipal Legislative Framework including Municipal System Act, MFMP, Municipal structures Act, and other related legislation •Certificate in Municipal Finance Management Programme (MFMP) or Certificate Programme in Municipal Development (CPMD) in line with Notice 29967 of 15 June 2007 on Municipal Regulations on Minimum Competency Levels will be an advantage.
<b>PERFORMANCE AREAS</b>	Manage complex civil infrastructure projects for planning, designing, implementation, contract management, quality assurance and compliance. Manage the Municipal Infrastructure Grant and other infrastructure funding grants. Manage the provision of services with regards to water and sanitation, electricity, roads and storm-water within the municipal area. Oversee the review and development of infrastructure services related policies. Give inputs towards preparation of IDP and SDBIP. Compilation, implementation, monitoring and reporting of departmental budget.
<b>KNOWLEDGE AND ATTRIBUTES</b>	Strategic leadership and management Strategic financial management Good governance and ethics and values. High level of written and verbal communication skills. High level of emotional intelligence. Proven ability to communicate and negotiate in all spheres and levels of government. Ability to meet deadlines. Attention to detail Ability to work under pressure proven ability to provide strategic and innovative leadership. Strategic thinking and analysis.

Sedibeng District Municipality is committed to the achievement and maintenance of diversity and employment equity, especially in terms of race, gender and disability. Applicants from designated groups are encouraged to apply. Should you not hear from us within 60 days after the closing date, kindly accept that your application was unsuccessful and communication will be limited to shortlisted candidates. Canvassing of councilors or employees, in respect of the position, will lead to immediate disqualification of the application. Please note that recommended candidates will undergo security vetting, including inter alia competency assessments, the verification of curriculum vitae, all qualifications and criminal records. The successful candidate will be required to sign an employment contract, a performance agreement as well as to disclose their financial interests.

For a more information please visit [www.sedibeng.gov.za](http://www.sedibeng.gov.za)

Successful candidates will be stationed within the area of jurisdiction of the Sedibeng District Municipality which is within the local municipalities of Sedibeng, Lesedi and Midvaal.

**NB! THIS IS A RE-ADVERTISEMENT THEREFORE, ALL INDIVIDUALS WHO HAD APPLIED IN THE PREVIOUS ADVERT ARE ENCOURAGED TO RE-APPLY.**

**NOTE: CANDIDATES WHO ARE NOT IN POSSESSION OF THE CPMD/MFMP REQUIRED PER NOTICE 29967 OF 15 JUNE 2007 ON MUNICIPAL REGULATIONS ON MINIMUM COMPETENCY LEVELS WILL BE GIVEN AN OPPORTUNITY TO OBTAIN SUCH COMPETENCIES WITHIN 18 MONTHS IF APPOINTED.**

To apply interested candidates must submit a fully completed application form from our website: [www.sedibeng.gov.za](http://www.sedibeng.gov.za). Attach a signed application letter, a comprehensive Curriculum Vitae (CV), certified copies of qualifications, driver's license and Identity Document to the Human Resources Department. Applications not made on the applicable application form will not be considered.

Applications in sealed envelopes must be hand-delivered to the Human Resources Department: Corner Leslie Avenue and Beaconsfield Street, Vereeniging during office hours only.

All enquiries relating to job content can be directed to: The Human Resources Department during office hours from 08:00 to 16:00

For any enquiries please contact:

Human Resources Department: 066 473 4299

Applications can be posted to: P. O. Box 471, Vereeniging, 1930

**CLOSING DATE FOR ALL APPLICATIONS IS 19 FEBRUARY 2024 AT 12:00**

PEOPLE WITH DISABILITIES ARE  
ENCOURAGED TO APPLY



Sedibeng District Municipality is an equal opportunity and affirmative action employer. It is our intention to promote equitable representation through the filling of these positions.

**Mr. F.M Mathe**  
**Municipal Manager**  
**Sedibeng District Municipality**

